



TUOLUMNE PARK AND RECREATION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY FEBRUARY 12, 2020 REGULAR MEETING 6:00 P.M.
18603 PINE STREET, TUOLUMNE, CA 95379 209-928-1214

The Board of Directors of the Tuolumne Park and Recreation District met in regular session on Wednesday February 12, 2020. Director's Jake Feriani, Darrin Evans, Aaron Rasmussen, and Cliff Marchetti were present. Also present were employees James Wood and Kathleen Nielsen. TY Atkins was absent.

Open Regular Meeting: Chairman Jake Feriani opened meeting at 6:00 pm

1. **Pledge of Allegiance:** Led by Aaron Rasmussen

2. **Approval of Agenda:** Agenda was approved with an email change for TY Atkins.

Motion: Marchetti **Second:** Evans **Ayes:** 4 **Nay:** 0

3. **Oral Communications:** None at this meeting

4. **Consent Calendar:**

4.1 - **Approval of the Minutes from January 8, 2020**

4.2 – **Approval of Routine Bills**

Motion: Rasmussen **Second:** Evans **Ayes:** 4 **Nay:** 0

5. **Correspondence (Nielsen):** Included in the correspondence were 2 letters and one email. The first letter was a letter written to David Keller asking him to respond regarding the independent contractor agreement we offered within 10 day or the offer will be taken off of the table. David never responded and since then a couple of the ladies from the class took over and signed the independent contractor's agreement and things have been going well. The second letter was to BLM extending our use permit to the Westside Trails. Lastly we had correspondence with Anaiah Kirk via email regarding getting a generator from the county.

6. **Safety Meeting (Nielsen):** No liability incidents or employee accidents. No new or unfinished business. The Big dreams playground is still waiting for new equipment.

7. **Reports**

7.1 **District Manager (Wood):** No questions from the board.

7.2 **Maintenance Report (Peterson):** No questions from the board.

7.3 **Office/Events (Nielsen):** No questions from the board.

7.4 **Finance (Nielsen):** No questions from the board.

7.5 **Library/Youth Center (Sorensen):** No questions from the Board

7.6 **Community Garden (Wood):** Nothing to report

7.7 **Horseshoe Club (Persson):** Nothing to report

7.8 **Veterans (Pauly):** Nothing to report

8 **Discussion/Action Items:**

8.1 **David Keller's Aerobics Class (Nielsen and Wood):** Wood explained that David never responded and since then a couple of the ladies from the class took over and signed the independent contractor's agreement and things have been going well. They have lowered the price of the class from \$60.00 a month (\$5.00 a class) to \$20.00 a month. They will be giving us \$200.00 towards liability insurance minus \$20.00 for every class we have to cancel that will be applied to the next month's statement and will be purchasing swim tickets with anything that they receive above the \$200.00 for the kids in the summer.

8.2 **LAFCO (Feriani):** Nielsen presented the board with the election Ballot for LAFCO and the board voted for John Feriani and Adam Artzer.

Motion: Evans **Second:** Rasmussen **Ayes:** 3 **Nay:** 0 **Abstain:** 1

8.3 **Bank Authorization Letter Approval (Nielsen):** Board approved the letter for Oak Valley Bank removing Tony Krieg and adding James Wood and Kathleen Nielsen as authorized persons on the accounts.

Motion: Marchetti **Second:** Rasmussen **Ayes:** 4 **Nay:** 0

8.4 6 Month Budget Review (Wood and Nielsen): Nielsen presented the board with the six month budget review and explained all the charges. The board was pleased with the new reports and only requested that we put a title on each page.

There was also some discussion about whether or not we should continue the Community Garden and we will be reaching out to the community for their feedback. There was some talk about possibly purchasing the property on the corner of Bay Street and the alley way behind TPRD. The board stated that we look into to possible revenue options and present to the board once we have more information.

8.5 Employee Wages and Hiring of Office Assistant (Wood): Wood presented the board with spreadsheets showing the employee wages before the office reorganization and what we are currently explaining the reports and the difference between them. He also presented them with our proposal going forward including the minimum wage increases over the next 3 years. Evans was hesitant in hiring a new assistant and **Nielsen** explained that with the direction the Board is wanting to go, we need to hire a part-time employee because part of the job she needs to do requires her to leave the office from time to time to promote our advertising so we need someone in the office so that the office is covered. **Evans** asked if we could farm some of the finances out or hire temp people when we need them. **Marchetti, Wood, and Nielsen** explained that would be more time consuming with training people constantly and farming out the finances would cost more money in the long run plus there would be no coverage when Nielsen takes vacation or is sick. **Evans** is concerned that we are going to be back in the same situation with having the same amount of employees going forward. **Marchetti and Nielsen** explained that if you look 3 years out with the required state increases that we are still approximately \$15000.00 lower than the budget we would have had before the company reorganization. **The Board** approved Ralph Lindens medical but will vote on wages, medical, and retirement for everyone at the next budget meeting. **The Board** also approved the new office assistant at minimum wage, 4 hours a day, 5 days a week with no benefits and the Board will reevaluate the situation at the next budget meeting to see if the assistant is indeed needed or if we need to increase her hours. Basically the board approved chart one of the spreadsheets. **Feriani** stated that he feels that the raises Wood and Nielsen's wages going forward are too low. **Nielsen** explained how the vacation and retirement works to the board.

Motion: Marchetti **Second:** Rasmussen **Ayes:** 4 **Nay:** 0

Items to Discuss for Next Meeting:

9.1 Robert Hawks Jr., CPA

9.2 Community Meeting

9.3 River Ranch

9.4 Resilience Center Update

Adjournment: 7:40pm

Motion: Marchetti **Second:** Rasmussen

Ayes: 4 **Nay:** 0