

TUOLUMNE MEMORIAL HALL ---- RENTER RULES AND RESPONSIBILITES

PLEASE INTITAL:

- 1. ___ IT IS YOUR RESPONSIBILITY TO MAKE SURE KEYS ARE PICKED UP THE WEEK OF THE EVENT BY 1 PM UNLESS OTHER ARRANGEMENTS ARE MADE.
- 2. ___ NO VEHICLES ALLOWED ON THE LAWNS, NO OUTSIDE ELECTRICAL USE UNLESS PREVIOUSLY ARRANGED.
- 3. ___ REMOVE GARBAGE FROM BUILDING-MAKE ARRANGEMENTS WITH BURNS REFUSE OR HAUL OUT YOURSELF.
- 4. ___ BEFORE LEAVING, CHECK ALL THE DOORS & WINDOWS (INCLUDING EMERGENCY DOOR) TO ASSURE THEY ARE CLOSED.
- 5. ___ DO NOT DRAG TABLES OR CHAIRS ACROSS FLOORS; RETURN TABLES & CHAIRS TO RACKS NEATLY.
- 6. ___ TABLES AND CHAIRS CANNOT BE REMOVED FROM THE BUILDING.
- 7. ___ MOP UP SPILLS-FOR LARGE EVENTS, A FULL SWEEP OF GYM.
- 8. ___ RETURN TABLES & CHAIRS IN KITCHEN TO ORIGINAL POSITION, MUST BE CLEANED (ALONG WITH STOVE AND FRIGERATOR.)
- 9. ___ THE FACILITIES MUST BE CLEANED THE DAY OF THE EVENT UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE.
- 10. ___ SECURITY MUST BE PROVDDED FOR ALL CONCERTS. (SECURITY MUST BE AT THE APPROVAL OF TPRD STAFF.

GENERAL RULES / RESPONSIBILITIES

- 1. Brooms, dust mops, wet mops, garbage bags are supplied to clean floor when finished
- 2. Do not tamper with electrical sub panels, water pipes, blinds or curtains.
- 3. Remove all decorations.
- 4. Do not overload circuits (use extension cords if necessary).
- 5. Positively no access to the veteran's room (without prior permission).
- 6. Supervise safety on bleachers.
- 7. Use of sound system is prohibited except by authorized users.
- 8. No tape of any kind should be applied to the floor.
- 9. No thumbtacks or nails can be used.
- 10. Check stalls and handicap bathroom, clean bathrooms before leaving-no trash or running water.
- 11. Turn off swamp cooler/heater and light before leaving-unless previously arranged.
- 12. No waterslides or "bounce houses" on grass without prior approval.
- 13. Inspect grounds on a regular basis.
- 14. User is responsible for all trash outside the hall during the event.
- 15. User is responsible for all events guest in and outside the hall.

By signing this form, you are agreeing to the rules and responsibilities of the rental and usage of the Tuolumne Memorial Hall.

Person Responsible for Rental

Date

TPRD

Date

TPRD
18603 Pine Street P.O. Box 730
Tuolumne, CA 95379
209-928-1214
Judy Olson - District Secretary